

Resolution No. \_\_\_\_

**RESOLUTION:** To confirm the authority of the City Manager to serve as, and/or to designate one or more department directors and/or their designees to serve as, the City's authorized representative to sign certain documents related to applications for, and expenditure of, grant funds available through various Federal, State and County agencies for projects and/or programs within the department's program area

WHEREAS, various State and Federal agencies, including but not limited to the Maryland Department of the Environment (MDE), Maryland Energy Administration (MEA), the Maryland State Highway Administration (SHA), the U.S. Department of Energy (DOE), the U.S. Army Corp of Engineers, the Federal Emergency Management Agency (FEMA) and the U.S. Environmental Protection Agency (EPA), award grants for public projects and programs; and

WHEREAS, the various City departments often have the experience and knowledge to most efficiently and effectively evaluate the various grant opportunities and pursue those grants that are deemed to be advantageous to their respective program areas; and

WHEREAS, many agencies that award grants require that one or more authorized representatives of the City be designated for purposes of signing grant related documents, including but not limited to fund transfer requests, and/or to serve as the main contact for project managers with regard to various grant projects and programs; and

WHEREAS, the Mayor and Council has determined that it is appropriate to adopt this resolution confirming the authority of the City Manager to serve as the City's authorized

representative with respect to grant applications and grant related documents and to sign grant-related documents; and

WHEREAS, the Mayor and Council has further determined that it is appropriate to adopt this resolution confirming the authority of the City Manager to designate one or more department directors and/or their designees to serve as the City's authorized representative or alternate authorized representative with respect to grant applications and grant related documents and to sign certain grant-related documents, except for grant acceptance documents, which must be signed by the City Manager.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF ROCKVILLE, MARYLAND, that the City Manager has the authority to serve as the City's authorized representative for the following purposes:

1. Signing all grant applications and grant amendment applications and related documents, and
2. Signing payment requests, reports, and official correspondence pertaining to grants; and
3. Signing grant related reports; and
4. Serving as the main contact on grant projects.

BE IT FURTHER RESOLVED, that the City Manager has the authority to designate, at the City Manager's discretion, one or more department directors and/or their designees as the City's authorized representative, or alternate authorized representative, for the foregoing grant-related purposes, except that the City Manager must sign grant acceptance documents that constitute the agreement between the City and the granting authority.

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I HEREBY CERTIFY that the foregoing is a true and correct copy of a  
resolution adopted by the Mayor and Council at its meeting of

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Claire F. Funkhouser, CMC, City Clerk